

# INTERNATIONAL FIRE SERVICE ACCREDITATION CONGRESS

Oklahoma State University  
1723 West Tyler Avenue  
Stillwater, OK 74078-8075



Phone: (405) 744-8303  
Fax: (405) 744-7377  
Email: [admin@ifsac.org](mailto:admin@ifsac.org)

To: All Accredited Certificate Assembly Members  
From: Jillian Conaghan, IFSAC Manager  
RE: Updates to Basis for Judgement

Date: May 12, 2021

All Accredited Certificate Assembly Members:

Per the decision from the May 2021 Spring Certificate Assembly Board of Governors (CABOG) conference call, an update to the Basis for Judgement #7 was approved. Please see changes below in **RED**.

*Basis for Judgement #7: All written testing, whether face-to-face or online shall be proctored in real time. All ~~face-to-face~~ skills shall be evaluated in real time using either in person, onsite evaluator or virtual/online where approved by IFSAC CABOG. The following standards have been approved for virtual/online skills testing; NFPA 1021, NFPA 1035, NFPA 1041. The approved list of standards may change subject to the approval of the CABOG. The entity shall develop the policies and procedures to ensure that any virtual/online testing meets all the other IFSAC requirements.*

*Projects, portfolios, task books, and other similar evaluative methodologies do not require proctoring. If so, the entity must define and defend their evaluative methods used for said project, portfolio, or task book.*

This change is in effect until the Certificate Assembly can meet to ratify changes or decline changes.

Should you have any questions, please feel free to contact me at [jconaghan@ifsac.org](mailto:jconaghan@ifsac.org) or 405-744-9223.

Sincerely,

Jillian Conaghan  
IFSAC Manager