

# International Fire Service Accreditation Congress

## Certificate Assembly

### *Membership Application*

Approval of voting or non-voting membership status is contingent upon the submission of information outlined on the attached page and in Article 11.5 of the IFSAC Bylaws, as well as any additional information that may be requested or acquired. Applicants must complete the form below and submit along with appropriate documentation per proof of empowerment criteria. Applications accompanied by complete and appropriate documentation received no later than 120 days prior to the next Assembly meeting will be considered for placement on the agenda for that meeting. Applications received less than 120 days prior to the next meeting or requiring additional evidence of empowerment may be deferred for consideration at a subsequent Assembly meeting. Placement of membership applications on meeting agendas and consideration is dependent upon timely receipt of all required information, any additional documentation requested to substantiate evidence of empowerment, or other reasons which may be identified by the Assembly or its Board. **An entity must be approved for and maintain voting or non-voting membership status in order to be eligible to apply for and retain accreditation.**

TYPE OF MEMBERSHIP APPLIED FOR (Check only one)	
Corresponding Member Entity - \$500 (USD) membership fee per annum	
Voting Entity - \$4800 (USD) per annum* <i>Must include documentation showing evidence of empowerment</i>	
Non-Voting - \$3150 (USD) per annum (changes upon accreditation)* <i>Must include documentation showing evidence of empowerment</i>	
Non-Voting Organizational - \$3150 (USD) per annum*	

For more information regarding the membership categories above, see IFSAC Bylaw 11.5. \* **DO NOT send payment with this application.** If approved for membership, the applicant entity will be invoiced for applicable annual dues. Fees are subject to change at any time.

**ENTITY NAME** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**Town/City** \_\_\_\_\_ **State/Province** \_\_\_\_\_

**Postal Code** \_\_\_\_\_ **Country** \_\_\_\_\_

**Contact's/Representative's First and Last Name** \_\_\_\_\_

**Job Title** \_\_\_\_\_ **Email** \_\_\_\_\_

**Telephone Number** \_\_\_\_\_ **FAX Number** \_\_\_\_\_

**Mailing Address (if different than above)** \_\_\_\_\_

By signing this application, I affirm that I have reviewed and understand the information in this application and of Article 11 of the IFSAC Bylaws, acknowledging that approval of membership is based upon submission and acceptance of sufficient evidence of empowerment to certify fire service personnel within the applicable jurisdiction. I further acknowledge that, in accordance with the IFSAC Bylaws, only one voting entity may represent a state, province, territory, tribe, or national jurisdiction, and that membership approval and accreditation of a superseding governmental authority may result in a change in this entity's membership status and subsequent accreditation; and that consideration of another applicant with superseding authority at the same time may affect approval of this application or the type of membership applied for.

**Signature:** \_\_\_\_\_

## PROOF OF EMPOWERMENT

The IFSAC Certificate Assembly identifies and provides accreditation services to state, provincial, territorial, tribal, and national government entities which request and qualify for said services; applying recognized standards of professional competence for fire and emergency services personnel and other standards adopted by its Board.

In states, provinces, territories, and national jurisdictions where no interest is shown to participate in the Assembly by those entities, local jurisdictions may apply. See 11.5.2 of the IFSAC Bylaws for more information.

**For voting and non-voting status, and to qualify for accreditation, appropriate evidence of empowerment must be included with this application as established in Article 11.5 of the IFSAC Bylaws.**

**11.5.1** Evidence of empowerment shall be furnished for evaluation prior to the approval of an application for membership to participate as a voting or non-voting entity. Applications for membership and evidence of empowerment will be reviewed by the Assembly, together with a recommendation from its board of governors; the Assembly shall determine the membership status of any applicant.

### Empowerment Criteria

Evidence of empowerment must be provided by one of the following, shown in order of priority:

- (A) Show evidence of a legal act, legislation, resolution, exclusive license, or statute from a state, provincial, territorial, or national government agency authorizing that entity to certify the professional competence of fire service personnel for a specific territory or jurisdiction.
- (B) Show evidence of the existence of law broad enough in scope as to encompass certifying activities of the organization seeking accreditation.
- (C) Show significant evidence of support for their accreditation as a certifying entity from within their constituency.

**This application form supersedes all previous application forms.**

Please return completed application with evidence of empowerment to IFSAC at the mailing address or email address listed below.

International Fire Service Accreditation Congress  
Oklahoma State University  
1723 W Tyler Ave  
Stillwater, OK 74078

EMAIL: [admin@ifsac.org](mailto:admin@ifsac.org)

If you have any question concerning membership please call (405) 744-8303 or email [admin@ifsac.org](mailto:admin@ifsac.org).