

IFSAC Certificate Assembly Public Member Policy

This position is an elected position to the International Fire Service Accreditation Congress (IFSAC) Certificate Assembly Board of Governors per the IFSAC Bylaws. The public member also serves on the IFSAC Council of Governors and as a member of the IFSAC Certificate Assembly.

REQUIREMENTS

1. To be considered as a public member, the individual must:
 - a) Not be a member of the profession for which candidates are being prepared.
 - b) Not be associated with any entity seeking accreditation; program(s) being evaluated. and/or organization that is eligible for membership.
 - c) Have a good understanding of accreditation.
 - d) Have the desire to serve as a consumer advocate.
 - e) Have the willingness to represent and protect the public interest.
 - f) Be involved in the accreditation process for fairness and reasonable action.
 - g) Be able to travel to and attend meetings of the Certificate Assembly Board of Governors, Council of Governors (COG), Certificate Assembly, and Congress.
 - h) Be able to attend meetings of assigned committees.
2. A person formerly with an IFSAC member entity is ineligible to serve as a public member for one year after leaving the fire service.
3. The public member will **not** receive remuneration for their services. However, the IFSAC Administration Office may reimburse the public member for reasonable travel expenses for their attendance at meetings.

NOMINATION AND ELECTION

1. An individual must apply for nomination by e-mailing or mailing to the IFSAC Administration Office a copy of their most recent resume, along with a one to two page statement of their philosophy on accreditation and how their knowledge, skills, and abilities would allow them to properly represent the public in the IFSAC accreditation process.
2. Applications for nomination must be received no later than 60 days before a scheduled regular meeting at which nominations will be accepted and elections held. Applications submitted within the 60-day window must be presented in person both to the Certificate Assembly and the Certificate Assembly Board of Governors at their respective meetings.
3. Applications for nomination will be distributed to the IFSAC Certificate Assembly members no later than 30 days prior to the meeting for review. All information provided by the applicant will become publicly available.
4. Nominations are to be made by a Certificate Assembly member delegate during the Certificate Assembly meeting from the applications that were received by the deadline prior to the meeting, or for applications presented in-person at the meeting by the applicant.
5. Elections will be held for those nominated following IFSAC Bylaws, policies, and procedures, as well as Robert's Rules of Order.