

IFSAC THREE-YEAR COMPLIANCE PROCEDURE

PURPOSE

The purpose of this procedure is to ensure compliance with the IFSAC requirement that accredited entities which have continued to certify to the recognized standard (including alternative standards) for a period of three (3) calendar years from the official date of adoption of the particular NFPA standard have updated their programs to the most current standard.

APPLICATION

This policy applies to all IFSAC accredited entities.

CRITERIA FOR CERTIFICATE ACCREDITATION REQUIREMENT

Accredited entities may continue to certify to previous editions of the recognized standard (including alternative standards) for a period of three (3) calendar years from the official date of adoption of the newest version. If the site visit occurs during the time that an organization is using a previously recognized standard, a recommendation for accreditation shall be contingent upon compliance with the three-year rule.

PROCEDURE

1. IFSAC Administration will provide an updated table (see sample below) listing the NFPA Standards and their appropriate dates on the IFSAC website and in the Certificate Assembly *IFSAC Handbook*.
2. Entities are responsible for tracking their programs and updating them to meet the 3-year requirement.
3. The entity will send a letter to Administration stating that they have upgraded the affected program(s) to the required edition(s) of the standard(s).
4. An entity not in compliance with the 3-year requirement will cease to issue IFSAC seals for any levels that do not meet the 3-year requirement until such time as the program is updated and Administration is sent a letter to this fact.
5. The site visit team will review the levels during the next scheduled visit.