



Awards

(Other than Martin E. Grimes Award)

Awards for Above and Beyond, Distinguished Service, Organizational Excellence

The objective of this policy is to establish arrangements for recognizing members within the organization for contributions to IFSAC or to their entity.

Above and Beyond Award

The IFSAC Above & Beyond Award is awarded to recipients who demonstrate an attitude of excellence, teamwork, and are being recognized for going “above & beyond” **for either one-time or cumulative contributions to IFSAC**. In turn, their peers have recognized the work of the candidate as one of elevating the overall standard for other accredited entities to follow and has therefore ideally demonstrated the mission of IFSAC.

Distinguished Service Award

The IFSAC Distinguished Service Award is awarded to recipients demonstrating leadership, professional competence, innovation, or significant accomplishments over a sustained time period (a minimum of five years) **directly to IFSAC**. In turn, their peers have recognized the work of the candidate as one of elevating the overall standard for other accredited entities to follow and has therefore ideally demonstrated the mission of IFSAC. This award may be presented only **one time** to the candidate.

Organizational Excellence Award

The IFSAC Organizational Excellence Award is awarded to recipients demonstrating leadership, professional competence, innovation, or significant accomplishments over a sustained time period (minimum of five years) **within their own member entity**. In turn, their peers have recognized the work of the candidate as one of elevating the overall standard for other accredited entities to follow and has therefore ideally demonstrated the mission of IFSAC. This award may be presented only **one time** to the candidate.

Nominations

1. Nominations will be sought by IFSAC Administration through distribution of a call for nominations to members. This may be done by mail, electronic means, and other methods. The call for nominations will take place annually between April 1 and August 1. The call for nominations shall include the information contained in this document explaining the purpose of the award, criteria, eligibility, and nomination procedures.
2. Nomination applications will be reviewed by a task group created by the Operations Coordination Committee. The task group will forward recommendations for approval according to the following for each award:
 - a. Above and Beyond Award: Chair of the Certificate Assembly or Degree Assembly.
 - b. Distinguished Service Award: Council of Governors.
 - c. Organizational Excellence Award: Council of Governors.
3. Awards will be presented at the spring meeting of the Congress.



Awards

(Other than Martin E. Grimes Award)

Nomination Procedures

1. Nominations may be submitted by any current member entity of IFSAC by completing an application form provided by IFSAC Administration. *The candidate must be a current, deceased, or retired member from the previous twelve months to be eligible.*
 - a. The nominator will write a short statement as to the nominee's experience and qualifications in meeting the criteria.
 - b. The nominator will sign the nomination application and submit to IFSAC Administration.
2. The IFSAC Manager will send out confirmation letters to the nominators showing receipt of the application.
3. During the fall meeting, a task group will review the applications for completeness and to make recommendations for approval.
4. The IFSAC Manager will mail letters of award or denial to each nominator.
5. If a recipient or recipients are chosen, the selected recipient(s) and the recipient's nominator may attend the spring meeting to receive the award. Any cost incurred to attend the meeting will be the responsibility of each nominator and/or recipient. If the recipient is unable to attend, the IFSAC Manager will ensure that the award is delivered to the recipient.

Awards for IFSAC Years of Service Recognition

The objective of this policy is to establish arrangements for recognizing members within the organization for years of service to IFSAC.

Years of Service Recognition

Years of Service certificates shall be awarded to members of the organization at five-year intervals.

Defining Years of Service

1. For the purpose of this award, the definition of Years of Service is the number of years one has represented his/her organization to IFSAC, not the number of years one has attended a scheduled regular meeting. In other words, one does not have to attend a spring meeting or fall meeting to count that year as a year of service, as a member may miss one or meetings yet be an entity representative to IFSAC.
2. Years of service may be carried across entities if one leaves an entity that is an IFSAC member and is employed by another entity that is an IFSAC member. In any case the entity must be a full member, not a corresponding member.
 - a. Emeritus members who continue to actively participate in IFSAC activities after retirement from their respective organizations may, for award purposes, continue to count these years as years of service to IFSAC.
3. Examples of Years of Service Calculations:
 - a. The member has been an entity representative to IFSAC from 2000 to 2010. He/she would be credited with 10 years of service.



Awards

(Other than Martin E. Grimes Award)

-
- b. The member was an entity representative to IFSAC for “Entity A” from 1998 through 2003. He/she was not with an IFSAC member agency from 2003 through early 2005. In early 2005 he/she became an agency representative to IFSAC for “Entity B” from 2005 through early 2010. Since the person was a representative for “Entity A” for five years and “Entity B” for five years, for counting purposes, the representative has a total of 10 Years of Service to IFSAC.

Applying for Recognition of Years of Service

1. It shall be the sole responsibility of the representative or his/her agency to submit required information on the Years of Service Application Form to IFSAC Administration, documenting the achieved years of service. IFSAC Administration is not responsible for tracking years of service or requesting such information from each representative entity.
2. The Years of Service Application Form must be submitted to IFSAC at least fourteen days prior to scheduled regular meeting to ensure timely preparation of the certificate for presentation at the meeting. The information provided shall include the person’s name as it is to appear on the certificate, beginning and ending dates of service, and entity or entities she/he represented.