

Membership/Accreditation Withdrawal or Revocation



The objective of this policy is to establish clear and appropriate arrangements for the withdrawal or revocation of membership or accreditation.

Withdrawal:

1. An entity may withdraw membership or accreditation by notifying Administration in writing. An entity may withdraw:
 - a. Any certification level or academic program for which the entity is accredited to.
 - b. All levels of accreditation or academic programs (whole withdrawal of accreditation).
 - i. An entity may retain membership if the withdrawal of accreditation is anticipated to be temporary. The appropriate board may determine whether membership type should be changed pending reaccreditation. For example, an entity's status may be changed from voting membership to non-voting membership (Certificate Assembly only) until the entity has successfully completed a site visit and accreditation approved by the Board.
 - c. Membership.
 - i. An entity that is accredited and withdrawing membership will automatically have its accreditation withdrawn. A new application for voting or non-voting membership will have to be submitted and approved prior to being eligible to apply for accreditation.
2. An entity withdrawing accreditation in its entirety or membership shall:
 - a. Return unused IFSAC seals to IFSAC Administration, if applicable.
 - b. Submit a final seal report (certifications and seals issued up to the date of withdrawal), if applicable.
 - c. Pay any outstanding fees.
 - d. Shall remove all references to IFSAC from webpages, promotional materials, certificates, etc.

Revocation:

1. Revocation of accreditation or membership may occur for one or more of the following, subject to the appeals process:
 - a. Violations according to specified criteria found in the Code of Conduct.
 - b. Violations or noncompliance with accreditation criteria.
 - c. Acts of fraud.
 - d. Acts of negligence.
 - e. Illegal action.

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- f. Non-payment of fees.
 - g. Other action as determined by an IFSAC assembly, board, or the Council.
2. Upon notice for revocation of accreditation or membership, the entity shall:
- a. Return unused IFSAC seals to IFSAC Administration, if applicable.
 - b. Submit a final seal report (certifications and seals issued up to the date of withdrawal), if applicable.
 - c. Pay any outstanding fees.
 - d. Shall remove all references to IFSAC from webpages, promotional materials, certificates, etc.