

INTERNATIONAL FIRE SERVICE ACCREDITATION CONGRESS  
**COUNCIL OF GOVERNORS**

Friday, April 5, 2024

Sheraton Oklahoma City Downtown Hotel, Oklahoma City, Oklahoma, USA

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**Call to Order**

John Cunningham called the scheduled regular spring meeting of the Council of Governors (COG) to order, Friday, April 5, 2024, at 1:02 PM local time. Quorum established.

COG Members Present: John Cunningham, Tara Youngblood, Josh Crisp, Joel Billings, Casey Hall, Bernie MacKinnon, E. Rob Freese

COG Members Absent: Lee Silvi, Greg Palmer

**Minutes of the COG 2023 Fall Meeting**

**Motion:** Motion by Bernie MacKinnon to accept the minutes of the 2023 Fall Meeting. Second. Motion carried.

**Review of Agenda**

John Cunningham reviewed the agenda. Call for nominations for COG were added under New Business.

**Financial Report & Proposed FY2025 Budget**

Eldonna Sadler reviewed the financial report for Fiscal Year 2024 and the proposed budget for Fiscal Year 2025. These reports were previously distributed to the Council.

**Motion:** Motion by Tara Youngblood to accept the financial report and approve the Fiscal Year 2025 budget. Second. Motion carried.

**Committee Reports**

*Logistics Coordination Committee*

Bill Slosson reported for the Logistics Coordination Committee:

- The Committee held elections for chair and vice chair.
- The Committee established a program of work. The next steps will be reviewing the meetings policy, the travel policy, and looking into how to approach promotions tied into the strategic plan.

**Motion:** Motion by Bernie MacKinnon to accept the report. Second. Motion carried.

*Operations Coordination Committee*

David Jolly reported for the Operations Coordination Committee:

- The Committee held elections for chair and vice chair.
- The Committee discussed future training topics and some of the capabilities of those in-person as well as online training.
- The Committee will work with Administration to schedule a follow up meeting sometime in the next 30 to 45 days.

**Motion:** Motion by Josh Crisp to accept the report. Second. Motion carries.

#### *Planning Coordination Committee*

Tara Youngblood reported for the Planning Coordination Committee:

- The Committee held elections for chair and vice chair.
- The Committee reviewed its charge and the task groups for ethics, bylaws, and rules. They discussed starting on updates to the Code of Conduct and reviewing the Degree Assembly and Certificate Assembly accreditation procedures for any information that is either duplicated or should be moved to the Code of Conduct. Additionally, a task group will be formed to review the appeals procedures.
- Discussed forming a small task group for rules to review proposals as they come in.

**Motion:** Motion by Tara Youngblood to accept the report. Second. Motion carried.

#### **Proposed policies/procedures amendments or new policies/procedures**

John Cunningham explained the Council will be able to accept and approve policies/procedures with the new governance model. The Council approved policies on committees, reporting and record keeping, years of service, emeritus status, membership, accreditation, and an appeals policy. Most of these items existed in the bylaws but were removed to be in a policy manual, as they should be, and so they are easier to manage. The policies will be available to membership soon.

#### **Future Meetings** (*Scheduled Regular Semi-Annual*)

Eldonna Sadler reported on future meetings:

- The 2024 Fall Meeting is scheduled to be held in Tulsa, Oklahoma, October 3 through October 5.
- Securing a location and hotel for 2025 Spring Meeting is in process. The location and dates will be posted to the IFSAC website when finalized.

John Cunningham suggests that the Logistics Coordination Committee consider the international perspective and figure out a way we can have some sort of cycle which includes a non-North American location. We don't necessarily have to rely on a member entity to request to host a member location. We may target areas of growing membership or to bring in entirely new membership.

#### **Old Business**

No old business.

#### **New Business**

##### *Call for Nominations*

John Cunningham explained that nominations for COG may be made at this time. A call for nominations will also take place during the meetings for assemblies where elections also take place.

The following were nominated for the CA COG positions:

Tara Youngblood

Bill Slosson

Gary Howard

Kim Davis

The following were nominated for DA COG positions:

Josh Crisp

**Announcements**

John Cunningham announced the time meetings of the boards will begin following the adjournment of the COG meeting.

**Adjourn**

Motion by Tara Youngblood to adjourn. Second. The 2024 Spring Meeting of the IFSAC COG adjourned at 1:31 PM local time, Friday, April 5, 2024.

**Attendees – IFSAC Council of Governors 2024 Spring Meeting****Friday, April 5, 2024****Sheraton Oklahoma City Downtown Hotel, Oklahoma City, Oklahoma, USA***Note: This list only includes individuals who signed the meeting roster, confirming attendance.*

<b>Attendee</b>	<b>Entity/Institution</b>
Beall, Jack	Maryland Fire Service Personnel Qualifications Board
Billings, Joel	Embry-Riddle Aeronautical University
Carroll, Richard	Cleveland Community College
Clark, Shane	Tennessee Commission on Firefighting Personnel Standards & Education
Clark, Dave	Connecticut Commission on Fire Prevention and Control
Clevenger, Jay	Ohio Division of State Fire Marshal
Crisp, Josh	Gaston College
Cunningham, John	Nova Scotia Fire Service Professional Qualifications Board
Daniell, Edwina	Arkansas Fire Training Academy
Davis, Kimberly	Alabama Fire College
Doss, Byron	Portland Community College
Drolet, Dany	Ecole Nationale des Pompiers du Quebec (National Fire Academy of Quebec)
Ennis, Lee	Rowan-Cabarrus Community College
Erickson, Brandon	CAL FIRE - Office of the State Fire Marshal
Fleming, Shannon	Arkansas Fire Training Academy
Fowler, Robert	Newfoundland and Labrador Fire Services Division
Freese, E. Rob	Bucks County Comity College
Gagnon, Benoit	Canadian Forces Fire Marshal
Goodwin, James	Arkansas Fire Training Academy
Hall, Casey	Kentucky Community and Technical College System
Harris, Steven	West Virginia Public Service Training
Henning, Andrew	CAL FIRE - Office of the State Fire Marshal
Hernandez, Esther	Washington State Patrol - Fire Protection Bureau
Howard, Gary	Iowa State Fire Marshal Training Bureau
Ingram, Chad	Delaware State Fire School
Johnson, Tracey	Illinois Fire Service Institute
Johnston, Jeff	Arizona Center for Fire Service Excellence
Jolly, David	Virginia Department of Fire Programs
Joos, Alan	Nebraska State Fire Marshal Training Division
Lowe, Mike	Delaware State Fire School
Lyon, Ward	Wisconsin Technical College System
Maxfield, Marianne	Colorado Division of Fire Prevention and Control
Midkiff, Charles	Maryland Fire and Rescue Institute
Miller, Vincent	Delaware State Fire School
Morris, David	North Carolina Fire and Rescue Commission
Palmerton, Matthew	District of Columbia Fire and Emergency Services Department
Raskopf, Darrin	College of Western Idaho
Renville, Laura	Colorado Division of Fire Prevention and Control
Riley, Andrela	South Carolina Fire Academy

Robinson, Alton	US DoD Fire and Emergency Services Certification Program
Rodgers , Christy	Kentucky Fire Commission
Rudder, Marc	Kentucky Community and Technical College System
Russell, Matt	Alabama Fire College
Saehr, Scott	Minnesota Fire Service Certification Board
Slosson, Bill	Washington State Patrol - Fire Protection Bureau
Thornburg, David	Alabama Fire College
Thornton, Amy	Washington State Patrol - Fire Protection Bureau
Villines, Randy	Ozarks Technical Community College
Wade, Brian	North Carolina Fire and Rescue Commission
Wilkin, Terri	American Public University System
Williams, Mike	North Carolina Fire and Rescue Commission
Williams, Amanda	Missouri Division of Fire Safety
Youngblood, Tara	Oklahoma State University Fire Service Training
Youngling, David	District of Columbia Fire and Emergency Services Department