

**Meeting Minutes**  
INTERNATIONAL FIRE SERVICE ACCREDITATION CONGRESS  
**DEGREE ASSEMBLY BOARD OF GOVERNORS**

Friday, April 25, 2025  
Embassy Suites International Drive Convention Center, Orlando, Florida USA

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E. Rob Freese calls the regular scheduled spring meeting of the Degree Assembly Board of Governors to order at 9:45 AM local time on April 25, 2025.

**Attendance**

Board Members Present: E. Rob Freese, Marc Rudder, Bill Klein (Public Board Member), Richard Carroll, Terri Wilkin, Jeffrey Lindsey, Darrin Raskopf and Paula Simone

Board Members Absent: Joel Davis

**Minutes of the DABOG 2024 Fall Meeting**

**Motion:** Motion by Marc Rudder to approve the DABOG 2024 Fall Meeting minutes.  
Second. Motion carried.

**Review of Agenda**

E. Rob Freese reviewed the agenda. No additions/changes made.

**Committee Reports — Degree Assembly Committees**

*Degree Assembly Planning Coordination Committee*

Terri Wilkin reported for the DA Planning Coordination Committee:

- The Committee discussed that task groups had been formed to update the criteria as well as the policies and procedures. The updated criteria are now complete and incorporate previously missing components from the NFPA 1000 standard, which will be voted on during the degree assembly meeting. The policies and procedures are still being finalized, with the main changes involving restructuring the document—moving policy content to the front and placing procedural details in the appendices. A follow-up meeting has already been scheduled for May to complete the remaining tasks and vote on the necessary changes.

**Motion:** Motion by Marc Rudder to accept the Degree Assembly Planning Coordination Committee's report. Second. Motion carried.

**DA Institution Status Report**

Callie Mars reviewed the DA Institution Status Report.

The following programs are due for or requested an accreditation or reaccreditation site visit by April 2026.

- Bucks County Community College due by June 9, 2025
- Purdue University Global due by September 25, 2025
- Utah Valley University due by April 22, 2026

The following programs are in process of scheduling initial accreditation site visits.

- Blinn College

The following programs have been granted an extension:

- University of Wisconsin Oshkosh – Extension was granted by the DABOG on October 4, 2024, for one year from their accreditation date of April 17, 2025. The new accreditation due date is April 17, 2026.

The following entities are requesting an extension:

- Bucks County Community College is due for a reaccreditation site visit June 9, 2025. Requesting a 6-month extension from their accreditation date.

**Motion:** Motion by Terri Wilkin to approve an extension for six months from their accreditation date. Second. E. Rob Freese abstained. Motion carried.

**Motion:** Motion by Marc Rudder to accept the DA Institution Status report. Second. Motion carried.

### **Site Visit Reports – Accreditation/Reaccreditations**

#### *Eastern Kentucky University*

The site visit for Eastern Kentucky University was conducted November 12-14, 2024. The evaluation team consisted of Casey Hall (leader), Joel Davis (member), and Byron Doss (reader). The evaluation team recommended reaccreditation.

**Motion:** Motion by Richard Carroll to accept the evaluation team's report and approve the Eastern Kentucky University degree programs for reaccreditation. Second. Motion carried.

#### *Gaston College*

The site visit for Gaston College was conducted November 12-13, 2024. The evaluation team consisted of E. Rob Freese (leader), Todd Miles (member), and Zeyad Sagr (reader). The evaluation team recommended reaccreditation.

**Motion:** Motion by Terri Wilkin to accept the evaluation team's report and approve the Gaston College degree programs for accreditation. Second. Motion carried.

#### *Cleveland Community College*

The site visit for Cleveland Community College was conducted November 14-15, 2024. The evaluation team consisted of E. Rob Freese (leader), Todd Miles (member), and Terri Wilkin (reader). The evaluation team recommended reaccreditation.

**Motion:** Motion by Darrin Raskopf to accept the evaluation team's report and approve the Cleveland Community College degree program for reaccreditation. Second. Richard Carroll abstained. Motion carried.

#### *Central Oregon Community College*

The site visit for Central Oregon Community College was conducted January 28-29, 2025. The evaluation team consisted of Marc Rudder (leader), Lee Ennis (member), and Terri Wilkin (reader). The evaluation team recommended reaccreditation.

**Motion:** Motion by Darrin Raskopf to accept the evaluation team's report and approve the Central Oregon Community College degree program for reaccreditation. Second. Paula Simone abstained. Motion carried.

#### *Oxnard College*

The site visit for Oxnard College was conducted February 3-4, 2025. The evaluation team consisted of Casey Hall (leader), Alan Lohof (member), and Jason Loyd (reader). The evaluation team recommended reaccreditation.

**Motion:** Motion by Terri Wilkin to accept the evaluation team's report and approve the Oxnard College degree program for reaccreditation. Second. Motion carried.

#### *Chemeketa Community College*

The site visit for Chemeketa Community College was conducted February 19-20, 2025. The evaluation team consisted of Josh Crisp (leader), Joel Davis (member), and Shane Kelley (reader). The evaluation team recommended reaccreditation.

**Motion:** Motion by Terri Wilkin to accept the evaluation team's report and approve the Chemeketa Community College degree program for reaccreditation. Second. Motion carried.

#### **Substantive Program Changes**

None.

#### **Policies/procedures – proposed amendments or new**

None.

#### **Nominations for Emeritus Status**

The following were nominated for Emeritus Status:

- Josh Crisp

**Motion:** Motion by Marc Rudder to nominate Josh Crisp for Emeritus Status. Second. Motion carried.

**Motion:** Motion by Bill Klein to have the Policies and Procedures Task Group look at the qualifications for Emeritus Status and determine whether an additional policy for the Assembly should be developed. Second. Motion carried.

#### **Emerging Trends and Innovation**

Discussion held about FESHE and their activities.

**Action Item:** Administration to send the contact information for FESHE to the Degree Assembly.

**Action Item:** Rob Freese and Marc Rudder will discuss a potential game plan following the meeting.

Discussion held on future training topics on allowable uses of AI for students in a higher education setting.

### **Old Business**

None.

### **New Business**

None.

### **Announcements**

Elections for the following positions will take place during the upcoming Degree Assembly meeting: (1) three-year term and (1) two-year term on the Council of Governors (COG), and (3) three-year terms and (1) two-year term on the Degree Assembly Board of Governors (DABOG).

### **Adjourn**

***Motion:*** Motion by Terri Wilkin to adjourn. Second. Motion carried. The Degree Assembly Board of Governors adjourned at 10:51 AM local time, Friday, April 25, 2025.

**Attendees – IFSAC Degree Assembly Board of Governors (DABOG) 2025 Spring Meeting  
Friday, April 25, 2025**

**Embassy Suites International Drive Convention Center, Orlando, Florida USA**

*Note: This list only includes individuals who scanned the QR code, confirming attendance.*

<b>Attendee</b>	<b>Entity/Institution</b>
Best, Stephen	Portland Community College
Carroll, Richard	Cleveland Community College
Ennis, Lee	Rowan-Cabarrus Community College
Freese, E. Rob	Bucks County Community College
Hall, Casey	Kentucky Community & Technical College System
Hall, Steve	Oxnard College
Klein, Bill	Degree Assembly Public Member
Lindsey, Jeffrey	University of Florida
McCarthy, Kevin	Utah Valley University
McKell, Meagan	Utah Valley University
Miles, Todd	Kansas City Kansas Community College
Niebusch, Richard	Purdue University Global
Ragins, Dennis	The University of Akron
Raskopf, Darrin	College of Western Idaho
Rudder, Marc	Kentucky Community & Technical College System/Kentucky Fire Commission
Simone, Paula	Central Oregon Community College
Smith, Adam	University of Florida
Staelgraeve, Ken	Malcomb Community College
Wilkin, Terri	American Public University System