

Meeting Minutes
INTERNATIONAL FIRE SERVICE ACCREDITATION CONGRESS
DEGREE ASSEMBLY

Saturday, April 6, 2024
Sheraton Oklahoma City Downtown Hotel, Oklahoma City, Oklahoma, USA

Chairperson E. Rob Freese calls the regular spring meeting of the Degree Assembly to order at 9:30 AM local time, Saturday, April 6, 2024. A quorum has been established.

Minutes of the Degree Assembly 2023 Fall Meeting (Agenda Memo A)

Motion: Motion by Terri Wilkin to approve the minutes for the 2023 Fall Meeting. Second. Motion carried.

Review of Agenda

E. Rob Freese reviewed the agenda.

Proposed Bylaw Amendments and Policies

Paula Simone facilitated the voting on proposed bylaw amendments and proposed policy amendments.

COG, Congress, and/or Administrative Bylaws – Proposed Amendments (Agenda Memo E)

Proposed bylaw amendments in Agenda Memo E were voted on and approved by the Congress. To take effect, the proposed bylaw amendments must also be approved by each assembly.

Agenda Memo # E-1 includes rewording change to Article 1.5.11 to read as follows: *IFSAC shall follow Robert's Rules of Order, Newly Revised or its successors unless otherwise specified in these Bylaws, policies, or procedures.*

Motion: Motion by Terri Wilkin to ratify proposed bylaw amendments in Agenda Memo E-1 as approved by the Congress. Second. Motion carried.

Agenda Memo # E-2 includes a deletion of language in Article 1.6.2.

Motion: Motion by Richard Carroll to ratify proposed bylaw amendments in Agenda Memo E-2 as approved by the Congress. Second. Motion carried.

Agenda Memo # E-3 includes new language to allow granting of awards.

Motion: Motion by Shane Kelley to ratify proposed bylaw amendments in Agenda Memo E-3 as approved by the Congress. Second. Motion carried.

Agenda Memo # E-4 includes new language to Article 3.8.3 for consistency in each assembly.

Motion: Motion by Terri Wilkin to ratify proposed bylaw amendments in Agenda Memo E-4 as approved by the Congress. Second. Motion carried.

DABOG and/or DA Bylaws – Proposed Amendments (Agenda Memo G)

Agenda Memo G, proposed bylaw amendments, contains revisions to Article 20.5.1 for consistency of corresponding membership in each assembly.

Motion: Motion by Richard Carroll to approve the proposed amendments in Agenda Memo G. Second. Motion carried.

Vote on other items approved during the Congress Meeting

Agenda Memo K, the proposed strategic plan, was approved in principle by the Congress.

Motion: Motion by Josh Crisp to ratify Agenda Memo K as approved by Congress. Second. Motion carried.

Vote on nomination(s) made by DABOG for Emeritus Status

The following nominations for emeritus status were made during the Board meeting:

Gary Johnson
Cynthia Brun

Motion: Motion by Paula Simone to approve the nominations. Second. Motion carried.

Appointment of Election Officials

E. Rob Freese appointed William Thompson and William Warren.

Nominations/Elections for DABOG Positions

The following were nominated for the DABOG:

Jeffrey Lindsey	Paula Simone
Shane Kelley	Marc Rudder

Election Results – DABOG

The following were elected to the DABOG:

Three-year term: Shane Kelley, Paula Simone, and Marc Rudder
Two-year term: Jeffrey Lindsey

Nominations/Elections for DA/DABOG Chair

The following was nominated for the DA/DABOG chair:

E. Rob Freese

Motion: Motion by Josh Crisp to close nominations for DA/DABOG chair. Second. Motion carried.

E. Rob Freese elected by acclamation.

Nominations/Elections for DA/DABOG Vice Chair

The following was nominated for the DA/DABOG vice chair:

Marc Rudder

Motion: Motion by Paula Simone to close nominations. Second. Motion carried.

Marc Rudder elected by acclamation.

Nominations/Elections for COG positions

The following was nominated for the DA COG position:

Josh Crisp

Motion: Motion by Paula Simone to close nominations. Second. Motion carried.

Josh Crisp elected by acclamation.

Nominations and Election for DA Public Board Member Position

The following were nominated for public board member from the previously distributed applications for nominations:

William Klein

Mike Brackin

Lee Silvi

Ballots were made available to voting representatives. Election officials tabulated the ballots while the Assembly meeting continued.

Emerging Trends and Innovation

No discussion

Committee Appointments

Marc Rudder appointed to the COG Planning Coordination Committee as a Degree Assembly representative.

Election Results – Public Board Member

A runoff took place for Lee Silvi and William Klein to determine the public board member position. Ballots were made available to voting representatives. Election officials tabulated the ballots while the Assembly meeting continued.

Old Business

None.

New Business

None.

Discussion and clarification held on the mentoring program.

Runoff Election Results – Public Board Member

William Klein elected as public board member .

Motion: Motion by Paula Simone to destroy the election ballots. Second. Motion carried.

Announcements

None.

Adjourn

Motion: Motion by Paula Simone to adjourn. Second. Motion carried. The Degree Assembly adjourned at 10:00 AM, Saturday, April 6, 2024.

Attendees – IFSAC Degree Assembly 2024 Spring Meeting

Saturday, April 6, 2024

Sheraton Oklahoma City Downtown Hotel, Oklahoma City, Oklahoma USA

Note: This list only includes individuals who signed the meeting roster, confirming attendance.

Attendee	Entity/Institution
Billings, Joel	Embry-Riddle Aeronautical University
Campbell, Donnell	Tulsa Community College
Carroll, Richard	Cleveland Community College
Crisp, Josh	Gaston College
Freese, E. Rob	Bucks County Community College
Hall, Casey	Kentucky Community and Technical College System
Kelley, Shane	Purdue University Global
Loyd, Jason	Blinn College
Niebusch, Richard	Purdue University Global
Raskopf, Darrin	College of Western Idaho
Rudder, Marc	Kentucky Fire Commission
Simone, Paula	Central Oregon Community College
Smith, Adam	University of Florida
Thompson, William	Gaston College
Villines, Randy	Ozarks Technical Community College
Wilkin, Terri	American Public University System