

Agenda Memo	Item	Meeting Agenda	Meeting Date
J	DA Public Member Nomination Applications	Degree Assembly	April 2024

Applications for nomination for Degree Assembly Public Member is attached. The applications were received by the required deadline.

Following is additional information and the process for nominating and electing a public member.

This position is an elected position to the International Fire Service Accreditation Congress (IFSAC) Council of Governors, Degree Assembly, and Degree Assembly Board of Governors.

Requirements

The requirements for service by an individual desiring to be considered as a public member are:

- Applicants shall not be a current member of an institution that is otherwise eligible for corresponding or voting membership.
- Have a good understanding of accreditation, higher education processes, and emergency services.
- Knowledge of NFPA standards.
- A desire to serve as a consumer advocate.
- Have the willingness to represent and protect the public interest.
- Be involved in the accreditation process for fairness and reasonable action.
- Be able to travel to and attend meetings of the Degree Assembly Board of Governors (DABOG), Council of Governors (COG), Degree Assembly, and Congress.
- Be able to attend meetings of assigned committees.

Furthermore service as a public member requires a commitment of time; therefore, you should be available to travel to both the Spring and Fall Meetings of IFSAC. The public member will **not** receive remuneration for their services. Once elected to the position, administration may reimburse the public member for reasonable travel expenses for their attendance at meetings of the assembly, Council of Governors, and board. This position is elected to a three (3) year term by the IFSAC Degree Assembly.

Nomination and Election

An individual must apply for nomination by emailing or mailing to the IFSAC Administration Office a copy of their most recent resume or curriculum vitae along with a one to two page statement of their philosophy on accreditation and how their knowledge, skills, and abilities would allow them to properly represent the public in the IFSAC accreditation process.

Applications for nomination must be received no later than 60 days before a scheduled regular meeting at which nominations will be made and elections held.

Applications for nomination will be distributed to the IFSAC Degree Assembly members no later than 30 days prior to the meeting for review. All information provided by the applicant will become publicly available.

Nominations are to be made by a Degree Assembly member delegate during the Degree Assembly meeting from the applications that were received by the deadline prior to the meeting.

Elections will be held for those nominated following IFSAC Bylaws, policies, and procedures as well as Robert's Rules of Order.

Reference Article 20.5.1, Bylaws and Constitution of the International Fire Service Accreditation Congress Degree Assembly Board of Governors.

Application for nomination attached (4).

Application for Public Member

Ryan E. Merrill

Ryan E. Merrill
670 Pine Branches Circle, SE
Belville, NC 28541
Phone: 910-279-0132
Email (bus): merrillr@brunswickcc.edu
Email (pers): remerrill@gmail.com
10 January 2024

IFSAC
Oklahoma State University
1723 W Tyler Ave
Stillwater, OK 74078-8075

Dear IFSAC,

I am writing to express my strong commitment to and philosophy on accreditation, detailing how my extensive knowledge, skills, and abilities make me an ideal representative of the public in the International Fire Service Accreditation Congress (IFSAC) accreditation process.

Philosophy on Accreditation:

I believe that accreditation is paramount in maintaining the highest standards in the fire service, ensuring the safety and well-being of communities. As reflected in my diverse set of certifications and licenses, I emphasize the importance of continual improvement, adaptability to evolving challenges, and a commitment to transparency. Accreditation should not only meet but exceed the expectations of the public, fostering trust and confidence in the fire service agencies.

Knowledge, Skills, and Abilities:

Technical Expertise:

Holding licenses such as Emergency Medical Technician, Emergency Fire Dispatcher (former), and Child Passenger Safety Technician (former), I bring a comprehensive understanding of emergency services, ensuring a thoughtful and comprehensive approach to accreditation.

Training and Instruction:

With certifications like Level II EMS Instructor, Level III Fire Instructor, and various firefighting specialty instructor qualifications, I possess the ability to analyze and enhance training programs, aligning them with accreditation standards.

Regulatory Compliance:

My certifications in Remote Pilot – Small Unmanned Aircraft System and Unmanned Aircraft Systems Permit and licensure as a Fire Inspector Level I demonstrate my understanding of regulatory compliance, a critical aspect of accreditation processes.

Emergency Management:

Holding certifications in Incident Command System, Urban Search and Rescue, and Weapons of Mass Destruction Incident Management, I am well-versed in emergency response and management, contributing to a holistic view of accreditation requirements.

Community Engagement:

As a Commissioner for the Town of Belville NC, a licensed Notary Public, Rotarian, and Member (former) of the New Hanover County Gang Task Force Advisory Board I have a demonstrated commitment to community engagement, ensuring that the public's concerns and perspectives are heard and addressed.

Professionalism:

Certifications such as Fire Officer III by the NC Office of State Fire Marshal and IFSAC and Urban Search and Rescue (USAR) Task Force Leader by North Carolina Emergency Management , as well as education including Associates of Applied Science in Criminal Justice and Bachelor of Science in Business Administration underscore my commitment to professional development, contributing to the continuous improvement ethos of accreditation.

In conclusion, my philosophy centers on excellence, continuous improvement, and a deep commitment to the well-being of the public. With my comprehensive background in emergency services and diverse certifications, I am well-equipped to represent the public effectively in the IFSAC accreditation process. Thank you for considering my application. I am eager to contribute to the accreditation process and uphold the highest standards in the fire service.

Sincerely,



Ryan E. Merrill

Ryan Merrill

Ryan Merrill 670 Pine Branches Circle, SE
Belville, NC 28451
remerrill@gmail.com
(910) 279-0132

Experience

Director of Fire/Rescue and In-Service Law Enforcement Education

Brunswick Community College

Aug 2021 - Present (2 years 4 months)

The Director of Fire/Rescue and Law Enforcement In-service Training is responsible for the development, delivery, and administration of the Fire/Rescue and Law Enforcement In-service course offerings. The director will meet with students on a regular basis, assist with designing a comprehensive marketing plan for program promotion, maintain a budget; providing documentation of program successes; hire and supervise qualified instructors, conduct class visits, purchase and inventory instructional supplies and equipment, develop course materials and work closely with community partners and organizations.

N: **EMS Technician, PRN**

Novant Health / New Hanover Regional EMS

Feb 2001 - Present (22 years 10 months)

March 2001 – July 2020 Part-time

July 2020 – August 2021 - Full-time

August 2021 - Present - Part-time

Responsible for the delivery of ALS pre-hospital emergency medical care of injured and/or ill patients.



Commissioner

Town of Belville, NC

Dec 2019 - Present (4 years)

The Board of Commissioners, in consultation with the mayor, are responsible for providing and executing policies concerning the operation of the town, enacting local ordinances, and appointing citizens to various boards and advisory committees.

Fire Battalion Chief

Town of Leland

Jul 2017 - May 2020 (2 years 11 months)

Supervisor of personnel and company officers, with a primary responsibility to ensure that assigned personnel, apparatus, equipment, and facilities are continually maintained in appropriate readiness to respond to a variety of life saving emergency calls. Other responsibilities to include the direction, management, supervision, and coordination of the activities of the department staff of Leland Fire/Rescue; supervises and manages operations, training, general facility/equipment maintenance, fire prevention, disaster preparedness, public education and related programs as assigned; serves as command officer when responding to emergency incidents and in day-to-day activities.

Coordinate assigned activities with assigned teams, other departments, and outside agencies and provides highly responsible and complex administrative support to the Superior Officers.

*Manager of Special Rescue Programs

*Director of Direct Delivery Agency

*Chair of the Policy/Procedure and Standard Operating Guidelines Committee



Fire Captain, Zone 2

New Hanover County

Dec 1998 - Jul 2017 (18 years 8 months)

Senior Company Officer for one of three shifts.

Supervises company officers and staff to include prioritizing and assigning work; conducting performance evaluations; ensuring staff is trained; and making hiring, termination, and disciplinary recommendations.

* Manager - Urban Search and Rescue Team

* Manager - Water Rescue Team

* Interim Battalion Chief - August / October 2009

* Interim Battalion Chief – July / October 2015

* Interim Battalion Chief – August / November 2016

* Participation in Risk Analysis and Standards of Cover Self-Assessment

* Quality Assurance / Quality Control for Fire and Medical Reports

Education



University of Mount Olive

Bachelor of Business Administration, Management and Organizational Development

1997 - 1999



University of North Carolina Wilmington

Certificate of Completion, Academy for Strategic Management

2015

National Fire Academy

Certificate of Completion, Management Science Curriculum

2003 - 2007



UNC Kenan-Flagler Business School

Certificate of Completion, Management Academy for Public Health

2004 - 2005



Davidson-Davie Community College

Associate of Applied Science (A.A.S), Criminal Justice

RYAN E. MERRILL

670 Pine Branches Circle, SE Belville, NC 28541

Phone 910-279-0132 Email: remerrill@gmail.com

LICENSURE

Emergency Medical Technician – Paramedic

Credential Number: P022940

Issued by: North Carolina Office of Emergency Medical Service

Date Issued: 02 / 2021 Date Expires: 02 / 2025

Emergency Fire Dispatcher

Certification Number: 401794

Issued by: National Academy of Emergency Dispatchers Date

Issued: 11 / 2012 Date Expires: 02 / 28 / 2019

Fire Inspector Level I

Certification Number: 22560

Issued by: North Carolina Code Officials Qualification Board

Date Issued: 10 / 2013 Date Expires: 06 / 2024

Notary Public

Issued by: North Carolina, Department of The Secretary of State

Issued Date: 06 / 2013 Date Expires: 06 / 2028

Child Passenger Safety Technician Number: T035231

Issued by: Safe Kids Worldwide

Date Issued: 10 / 2003 Date Expires: 10 / 2021

Level II EMS Instructor - EMT Basic Number: 3475

Issued by: North Carolina Office of Emergency Medical Services

Date Issued: 12 / 2013 Date Expires: 01 / 2026

Remote Pilot – Small Unmanned Aircraft System

Issued by: FAA (Federal Aviation Administration)

Issued – 04/27/2022

Unmanned Aircraft Systems Permit

Commercial C0014060

Government G0014061

Issue by: NC DOT, Division of Aviation

Issued: 04/13/2022 Expires: 04/13/2024

CERTIFICATIONS

All Hazard Resource Unit Leader

Issued by: North Carolina Division of Emergency Management

Date Issued: 02 / 2011

Basic Cardiac Life Support

Issued by: American Heart Association

Date Issued: 04 / 2021 Date Expires: 04 / 2023

BLS/HeartSaver Instructor

Issued by: American Heart Association

Date Issued: 03/18/2022 Date Expires: 03/2024

Basic Pistol Instructor

Issued by: National Rifle Association

Date Issued: 04 / 2015 Date Expires: 04 / 2023

Boating Skills and Seamanship Course

Issued by: United States Coast Guard Auxiliary

Date Issued: 12 / 2001

Driver Operator Aerials

Issued by: NC Office of State Fire Marshal

Date Issued: 10 /2002

Driver Operator Pumps

Issued by: NC Office of State Fire Marshal

Date Issued: 10 / 2002

Emergency Program Manager an Orientation to the Position

Issued by: Federal Emergency Management Agency

Date Issued: 4 / 2006

Emergency Vehicle Driver

Issued by: NC Office of State Fire Marshal

Date Issued: 10 / 1998

Fire and Life Safety Educator, Level III

Issued by: NC Office of State Fire Marshal

Date Issued: 06 / 2004

Fire Fighter I & II

Issued by: NC Office of State Fire Marshal

Date Issued: 09 / 1999

Fire Officer I

Issued by: NC Office of State Fire Marshal

Issued: 02 / 2008

Fire Officer II

Issued by: NC Office of State Fire Marshal & Pro Board Date

Issued: 04 / 2011

Fire Officer III

Issued by: NC Office of State Fire Marshal & IFSAC

Issued: 11 / 2019

Incident Command System (ICS) 700, 800, 100, 200, 300, 400, 701, 702, 703, 704 & 706

Issued by: Federal Emergency Management Agency

Date Issued: 04 / 2005

Incident Response to Terrorist Bombings

Issued by: New Mexico Institute of Mining and Technology

Date Issued: 06 / 2005

Instructor – General Level II

Issued by: NC Office of State Fire Marshal

Date Issued: 12 / 1999

Instructor - General Level III

Issued by: NC Office of State Fire Marshal

Date Issued: 06 / 2015

Instructor - Pistol

Issued by: The National Rifle Association

Date Issued 04 / 2015 Date Expires: 05 / 2025

Range Safety Officer

Issued by: National Rifle Association

Date Issued: 04 / 2015 Date Expires: 05 / 2025

Structural Collapse Technician

Issued by: North Carolina Emergency Management

Date Issued: 04 / 2004

Technical Rescuer

Issued by: NC Office of State Fire Marshal

Date Issued: 07 / 2001

Technical Rescuer - Ropes, Instructor

Issued by: NC Office of State Fire Marshal

Date Issued: 12 / 2006

Technical Rescuer - Structural Collapse

Issued by: North Carolina Office of State Fire Marshal

Date Issued: 11 / 2010

Technical Rescuer - Water Rescue, Instructor

Issued by: NC Office of State Fire Marshal

Date Issued: 07 / 2007

Type 3 All Hazard Incident Management Team Course (0-305)

Issued by: North Carolina Emergency Management

Date Issued: 03 / 2013

Type IV and V – Hazard Zone Incident Commander National Incident Management System (NIMS)

Issued by: Blue Card Incident Commander Program

Date Issued: 09 / 2015 Date Expires: 09 / 2018

Urban Search and Rescue (USAR) Task Force Leader (USAR-002)

Issued by: North Carolina Emergency Management

Date Issued: 06 / 2013

Weapons of Mass Destruction Incident Management/Unified Command

Issued by: Department of Homeland Security

Date Issued: 10 / 2005

Weapons of Mass Destruction Terrorism Awareness for Emergency Responders

Issued by: Department of Homeland Security

Date Issued: 11 / 2015

Application for Public Member

John Michael (Mike) Brackin

January 29, 2024

Dr. J. Michael Brackin
574 Edgewood Drive
Eupora, MS 39744

To IFSAC Administration, Degree Assembly, and DABOG members,

I am writing to express my interest in being placed on the ballot for consideration to become the next IFSAC Degree Assembly Public Member representative. I am also including a copy of my CV/Resume to provide more information regarding my credentials to serve in the position if elected.

I would like to address my current standing and credentials and the requirements to be considered for this position. First, as of August 4, 2023, I am retired and I am not employed in any capacity at an institution that is eligible for corresponding or voting membership in IFSAC. Outside of family obligations and commitments, I am free to attend meetings virtually or in person as necessary.

In my curriculum vita I have provided examples of participation in fire service training, certification, education and accreditation. I have always held interest in these areas as a member of the fire service and as one who wishes to see emergency responders properly prepared so that when they do respond to a call they may do so as safely as possible to protect the citizens and communities they serve.

In order to properly prepare emergency responders to respond in a safe and efficient manner, we must provide the proper training, certification, and education needed to perform the job duties. To ensure that occurs individuals must possess the job knowledge, skills, and abilities to perform the job functions identified when needed. In the fire service, the NFPA Pro Qual standards, local jurisdiction certification(s), and higher education all play a part in the preparation process.

Higher education institutions have been familiar with the accreditation process for their institutions. At the programmatic level, fire service degree programs are still relatively new. This may be in part due to the profession not requiring a degree to enter the field of study as a general rule. While programmatic accreditation is more focused on a particular field of study it in essence is the same or similar process of validation as found at the institutional level for accreditation. At the programmatic level, institutions have to identify programmatic goals needed and identify what their graduates should be able to do or demonstrate whenever they graduate from a particular institution.

I see the International Fire Service Accreditation Congress (IFSAC) and the Degree Assembly (DA) and the DA Board of Governors (DABOG) as being an independent third-party reviewer, a team of peers that make sure that the programs do indeed prepare graduates to do or demonstrate what they say they prepare them to do. The process also plays a role in making sure the programs are aligned with applicable industry standards. I do not see the IFSAC as a policing entity but as one who encourages its membership to adhere to quality academic standards and serve as a sounding board to improve programs in an effort to provide competent graduates who will serve their citizens and communities well.

In closing, although I am retired, I would welcome an opportunity to serve if elected. Thank you in advance for your time and consideration of my application to serve as the Degree Assembly Public Member.

Sincerely,

J. Michael Brackin

Dr. Mike Brackin, EdD, EFO, CPM, MPPA

John Michael (Mike) Brackin, Ed. D.
firesage81@hotmail.com
Cell: 901.491.1541

ACADEMIC RECORD

University of Arkansas at Little Rock

Doctor of Education

Emphasis in Higher Education Administration

Dissertation title: *Two-Year College Faculty and Administrator Perceptions of the Transition to a Learning-Centered College*

Mississippi State University

Master of Public Policy and Administration Degree

Member Pi Alpha Alpha

Memphis State University

Bachelor of Professional Studies in Fire Administration

CUM LAUDE May 8

Hinds Community College

Associate of Arts Degree

Graduated with Special Honors

EMPLOYMENT RECORD

Purdue University Global (Formerly Kaplan University)	Associate Dean	5/2018 – 8/4/2023
Kaplan University	Associate Dean	3/2017 – 4/2018
Kaplan University	Academic Chair	11/2013 – 2/2017
Kaplan University	Academic Dean	2/2012 – 11/2013
Kaplan University	Academic Chair	7/2011 – 2/2012
University of Wisconsin-Platteville	Course Developer/Contract	6/2011 – 7/2011
TN Board of Regents	Consultant	5/2011 – 7/2011
Blackhawk Technical College	Dean of Public Safety	6/2010 – 6/2011
University of Wisconsin-Platteville	Faculty (GRAD Adjunct)	1/2011 – 7/2011
University of Memphis	Faculty (Adjunct)	1/1998 – 7/2011

City of Southaven	Fire Chief	11/2006 – 6/2010
Southern Arkansas University Tech	Faculty (Adjunct)	Fall 2004 – 7/2011
Alabama Fire College	Deputy Director	3/2005 - 11/2006
Southern Arkansas University Tech	Program Director	7/2001-6/2005

TEACHING RECORD

Fall 2011 FS403	6 quarter credits Kaplan University	Online Leadership & Management
Spring 2011 Teach 7550	3 credit hours Un. of Wisconsin-Platteville	Hybrid Adult Learning
Spring 2011 FS 2163	3 credit hours SAU Tech	Online Legal Aspects of Fire Service
Spring 2011 TECH 3942	3 credit hours University of Memphis	Online Fire Related Human Factors
Fall 2010 FS-2043	3 credit hours SAU Tech	Online Fire Administration I
Summer 2010 PADM 3615	3 credit hours University of Memphis	Online Community and the Fire Threat
Spring 2010 ASTL 5709	3 credit hours University of Memphis	Online Action Research
Spring 2010 PRST 5200	3 credit hours University of Memphis	Online Globalization and the Professions
Spring 2010 FS 2163	3 credit hours SAU Tech	Online Legal Aspects of Fire Service
Spring 2010 TECH 3942	3 credit hours University of Memphis	Online Fire Related Human Factors
Spring 2010 UNIV 4995	3 credit hours University of Memphis	Online Senior Project
Fall 2009	3 credit hours	Online

UNIV 4995 (x2)	University of Memphis	Senior Project
Fall 2009 UNIV 4527	3 credit hours University of Memphis	Online The Developing Adult
Fall 2009 FS-2043	3 credit hours SAU Tech	Online Fire Administration I
Summer 2009 PADM 3615	3 credit hours University of Memphis	Online Community and the Fire Threat
Spring 2009 FS-2163	3 credit hours SAU Tech	Online Legal Aspects of Fire Service
Spring 2009 TECH 3942	3 credit hours University of Memphis	Online Fire Related Human Factors

SERVICE

2018-2022	Appointed to serve on the Purdue University Global Academic Appeals Committee
2016	Teaching, Innovation, and Presence KU Online Conference Committee.
2015	Teaching, Innovation, and Presence KU Online Conference Committee.
2013	Appointed to serve on the Center for Teaching and Learning Committee representing the Deans' for Kaplan University.
2011	Appointed to serve on the Academic Council for Kaplan University.
2010	Appointed to serve on the Blackhawk Technical College personnel certification committee.
2009	Appointed as Chair of the National Fire Protection Association Technical Committee on Accreditation and Certification to Fire Service Professional Qualifications.
Dec. 2003	Appointed to the State of Arkansas Fire Protection Services Board
Aug. 2001	Served on a National Fire Academy/National Fire Protection Association Crosswalk task group
May 2001	Conducted the International Fire Service Accreditation Congress Site-Team Re-Accreditation Site Visit to South Africa (Johannesburg)

- April 2001 Conducted accreditation team Site Team Leader Training for the International Fire Service Accreditation Congress
- April 2001 Selected to participate in a Congressional Review Group to recommend changes to the National Fire Academy programs
- Aug. 2000 Site Team Leader for the Phoenix Fire Department IFSAC Accreditation Site-Visit.
- April 1999 Conducted accreditation team Site Team Leader Training for the International Fire Service Accreditation Congress
- Jan. 1999 Panel, Mississippi Fire Chiefs Association, Past, Present, and Future of the Fire Service
- April 1998 Conducted site team leader training and interpersonal dynamics training, International Fire Service Accreditation Congress (IFSAC)

PROFESSIONAL ACTIVITIES

- SEPT. 2020 Selected to present at the Indiana Emergency Response Conference on the topic of *Departmental Personnel Planning for Entry, Advancement, Retirement, and Beyond*. Cancelled due to the Coronavirus Pandemic.
- June. 2020 Appointed to serve on an International Fire Service Accreditation Congress (IFSAC) Certificate Assembly Board of Governors Working Committee to assess and recommend alternative testing, proctoring, and evaluations alternatives due to the Coronavirus Pandemic.
- April. 2018-21 Elected to serve on the International Fire Service Accreditation Congress (IFSAC) Degree Assembly Board of Governors for a three-year term.
- April. 2018 Represent Purdue University Global (formerly Kaplan University) at the International Fire Service Accreditation Congress (IFSAC) spring meeting as the voting member and to receive site visit team member training.
- April. 2016 Represent Kaplan University at the International Fire Service Accreditation Congress (IFSAC) spring meeting as the voting member and to receive site visit team member training.

- Sept. 2011-13 Represent Kaplan University at the International Fire Service Accreditation Congress (IFSAC) fall meeting to explore specialty accreditation for programs.
- October 2010 Attend the Madison, WI YWCA Racial Justice Summit: Transcending Colorblindness
- June 2009 Member of the International Association of Fire & Emergency Services Higher Education (IAFESHE)
- June 2009 Participated in the Fire and Emergency Services Higher Education (FESHE) Conference.
- July 2008 Appointed to a 3-year term to serve on the Mississippi Fire Personnel Minimum Standards and Certification Board representing the Mississippi Fire Chief's Association.
- April 2008 Participant in the Delmar Publishing *Company (Fire) Officer* book learning objectives validation process.
- Oct. 2007 Presented a paper at the Arkansas Association of Two-Year Colleges, in Hot Springs, Arkansas, on the Case Study of a Two-Year College Transitioning to a Learning-Centered College
- June 2005 Participated in the International Fire Service Training Association Company Officer publication validation committee.
- Fall 2004 Entered into an Articulation Agreement between SAU Tech and the University of Memphis to allow students with the AS degree to enter into the UM BPS degree program in Fire Science Technology or Fire Administration.
- Spring 2004 Entered into an Articulation Agreement between SAU Tech and Arkansas Tech University to allow students with a AAS or AS degree to enter into the ATU BS degree program in Emergency Administrative Management.
- May 2003 Conducted the strategic and long-range planning session for Arkansas Fire Academy Task Group.
- Nov. 2002 Appointed as a member to the Arkansas State Fire Prevention Board.
- May 1999 Presentation, North Carolina Fire and Rescue Instructor Conference, *Understanding the Job Performance Requirements of National Fire Protection Association (NFPA)*

- Dec. 1998 Presentation, Annual Accreditation Training Conference, *Job Performances Requirements of the National Fire Protection Association (NFPA)*
- June 1996 Presentation, Canadian Fire Marshals and Provincial Training Directors, *A Report on the IFSAC Accreditation Process*
- June 1995 Presentation, Texas Fire Commission, *Importance of Accreditation and How to Promote International Fire Service Accreditation Congress (IFSAC)*
- Sept. 1992 I served 4-years as a charter member and Chairman of the Mississippi Fire Personnel Minimum Standards and Certification Board representing the Mississippi Fire Instructors Association.

RESEARCH

Online and follow-up survey regarding the perception of fire service personnel in the state concerning professional development.

Presented at the Arkansas Association Two-Year College Conference 10/2007

Dissertation 10/2006: Two-year college faculty and administrator perceptions of the transition to a learning-centered college.

Focus Groups Sessions to determine fire service education needs in the state of Alabama.

Florence	09/12/06	Huntsville	09/13/06
Ft. Payne	09/14/06	Silverhill Hill	09/25/06
Montgomery	09/26/06	Bessemer	09/28/06

Focus Groups Sessions to determine fire service education needs in the state of Arkansas.

Mineral Springs	11/29/02	Searcy	11/13/02
White County	11/13/02	Jonesboro	11/06/02
Fairfield Bay	10/31/02	Rogers	10/25/02
Little Flock	10/25/02	Forrest City	10/23/02
North Little Rock	9/20/02	Pulaski Co.	9/20/02
Monticello	03/28/02	Hot Springs	02/21/02

PUBLICATIONS/REVIEWS

- Aug. 2016 Served as a peer reviewer for the article *"Improving leadership readiness for the senior executive service: A sequential mixed methods analysis of SES dyads"* for The American Review of Public Administration.

- Nov. 2015 Served as a peer reviewer for the article "*Understanding workplace flexibility in state agencies: What facilitates employees' access?*" for The American Review of Public Administration.
- Oct. 2014 Served as a peer reviewer for the article "*Change Leadership and Public Sector Organizational Change: Examining the Interactions of Transformational Leadership Style and Red Tape*" for The American Review of Public Administration.
- Feb. 2014 Served as a peer reviewer for the article "*The Effects of Change Leadership in Public Organizations: The Moderating Effects of Transformational Leadership Style and Red Tape*" for The American Review of Public Administration.
- Jan. 2012 Published article in the titled "Two-year college faculty and administrator thoughts about the transition to a learning-centered college" in the *Community College Journal of Research and Practice*.
- June 2010 Served as a peer reviewer for the article "*Critical Questions for the Transition to Defined Contribution Pension Systems in the Public Sector*" for The American Review of Public Administration.
- May 2010 Served as a peer reviewer for the article "*Does Sector Matter? An Analysis of Planners' Attitudes regarding Politics and Competing Interest in the Planning Process*" for The American Review of Public Administration.
- Completed work on a professional development project for the Southaven Fire Department Personnel.
- August 2009 Served as a peer reviewer for the article "*The Aging of the State Government Workforce: Trends and Implications*" for The American Review of Public Administration.
- March 2008 Report to MS Fire Chief's Association on research concerning the professional development of fire service personnel and need for a Bachelor of Public Safety Administration degree in the state.
- Sept. 2006 Report on Focus Group Findings in Alabama Fire College Sessions
- Dec. 2002 Report on Focus Group Findings in Arkansas Fire Academy Sessions
- HONORS**
- June 2020 Purdue University Global Great Leaders Award presented to the Criminal Justice and Human Services Diversity and Inclusivity Workgroup

- June 2015 College of Social and Behavioral Sciences Outstanding Leadership Award.
- 2011 Accepted into the University of California-Berkeley Executive Leadership Academy in March 2012. I was unable to attend due to work obligations.
- 2005 Member of the 2005-2006 Alabama Community College Leadership Academy.
- 2004 Recipient of the Chancellor Special Achievement Award, SAU Tech.
- Sept. 2003 Appointed to the AR Fire Protection Services Board.
- 2003 Recipient of the National Institute of Staff and Organization Development (NISOD) Leadership Award (Nominated by Chancellor of SAU Tech).
- May 2002 Leadership Camden.
- Nov. 2001 Appointed to the Advisory Council for the Emergency Administration and Management program at Arkansas Tech University.

GRANTS

Perkins Grant. Awarded 90,000 in 2011. As part of an overall Perkins Grant request from Blackhawk Technical College, I wrote and received a little over \$90,000 to be used over a three-year period to enhance the student preparation and retention in the fire and emergency medical services programs offered by the college.

FEMA Fire Act Grant. Awarded \$179,000 in 2008. The Southaven Fire Department will be able to replace Personal Protective Equipment and Self-Contained Breathing Apparatus as a result of this grant. In addition, the department will be able to purchase a new cascade breathing air system to replenish the SCBA cylinders when they are expended.

Emergency Medical Services grant from the State of Mississippi. Awarded \$13,000 in 2008. This grant will be used to purchase a heart defibrillator to be placed on one of our emergency apparatus which does not have the equipment at this time.

National Fire Academy Grant. Received \$28,000 in 2003 to deliver 17 NFA programs to the fire service in Arkansas.

FEMA and National Fire Academy (NFA) Grant. Awarded \$80,000 from FEMA for Anti-Terrorism Training programs and \$40,000 from NFA in 2003. This grant was used to purchase equipment and deliver 26 terrorism programs and 6 NFA programs to the fire service in Arkansas.

Application for Public Member

William R. Klein

February 5, 2024

IFSAC Administration and Degree Board of Governors;

Please accept my application packet for the position of **Public Member** on the Degree Board of Governors.

I have included my resume and statement requested for your review. I feel that my qualifications and experiences will be an asset for your organization if given the opportunity.

Again, thank you for the opportunity to submit my application packet for your review and will look forward to hearing from you

Sincerely,

William R. Klein
(503) 269-1942
wklein777@gmail.com

February 5, 2024

IFSAC Administration and Degree Board of Governors;

I would first like to take the opportunity for thanking you for the time to review my documents for the public member position on the DABOG.

The IFSAC bylaws state that the public should be represented by a neutral party that is not affiliated with an organization. I feel that my past experiences before retiring have given me the knowledge and experiences to make competent decisions for the interest of those that would be affected by this organization. I have been a member and active on both sides of IFSAC from being a voting member, site team member and leader, multiple committees throughout the years and two terms of the DABOG and COG. I feel I have a good understanding for representing the public and what would benefit the public from IFSAC.

The first thing is identifying what the public is. The public are all those organizations within the business that are not represented and the people in the communities that benefit from consistent training and certifications that the emergency responders receive. I have been in the emergency services for over 38 years and also on the higher education for 20 years and feel based of my resume that I have gained knowledge to represent both the certification and higher education for the public at all levels.

I feel I was instrumental in identifying the need and pushing the mentor program at IFSAC to bring all levels up to speed from basic information to processes and levels to ensure they had opportunities to ensure success. I will continue to work and monitor to see that this continues as we are seeing the mentorship is probably one of the most important things from that new firefighter coming into the service, experienced folks promoting to higher ranks or leaders taking over positions on boards and committees. By preparing folks, I feel that I would be a good individual to assist within the IFSAC organization to ensure its success and growth.

I feel that it is very important that the emergency services continues to move forward in consistent education and certification and have always advocated for IFSAC, Pro Board and consistency amongst the states and now countries to bring safety and best practices to the emergency services and would do my best to be part of making sure it happens.

Please consider me for representing the public on the DABOG and within the organization. Thank you for your time and feel free to reach out to me if you have further questions.

William R. Klein

William R. Klein

445 Hornet Ct. N
Keizer, Oregon
(503) 269-1942

Objective: *To use my knowledge, skills and professional experiences to represent the public on the IFSAC Degree Board of Governors.*

Experience:

Chemeketa Community College; Salem, OR

2003-2022(Ret.) ***Program Chair – Fire Protection Technology***

2002-2003 ***Training Officer/Instructor – Fire Protection Technology***

Responsible for day-to-day operations of campus fire station including updates of policy manuals, personnel issues, daily performance appraisals and operational coordination with Salem Fire Department and Marion County Fire District #1. Set schedules for all fire protection classes; evaluate transcripts for credit for prior learning and experience. Recommend changes to the college academic committee for higher education degrees. Instruct fire protection classes in the areas of suppression, apparatus operator, leadership, hazardous materials, special rescue and wildland. Coordinate all levels of training with The Department of Public Safety Standards and Training and the International Fire Services Accreditation Congress.

LifeFlight Network

2016-2017 ***Ground EMT – Assigned to PANDA Team***

2017-2021 ***Ground Clinical Manger. – Manage Oregon based ground teams***

Woodburn Ambulance; Woodburn, OR

1989-1998 ***Ambulance Attendant/EMT-I***

2004-2016 *Perform Intermediate Life Support and assist Advanced Life Support personnel on an ALS ambulance.*

Lyons Ambulance; Lyons, OR

2014-Present ***Ambulance Attendant/EMT-I***

Perform Intermediate Life Support and assist Advanced Life Support personnel on an ALS ambulance.

Woodburn Fire District; Woodburn, OR

1996-2001 ***Division Chief, Operations and Training***

1994-1996 ***Captain, Operations Manager***

Responsible for all the operational issues of the fire district including day-to-day operations and future planning. Responsible for all facility and equipment maintenance. Provide and coordinate all training for the career staff and volunteers of the Fire District's five fire stations. Responsible for contracted training for smaller surrounding rural fire districts Respond to calls as a commanding officer.

1986-1994 ***Firefighter/Apparatus Operator***

Work a shift schedule combating fire and other emergencies as needed, fire inspections and fire prevention programs and in charge of maps for the district and assisted in shop and other maintenance projects.

Sublimity Fire District; Sublimity, OR

1991-1996 ***Captain, Prevention Officer (Volunteer)***

Assist on the management team of the District. Responsible for all fire prevention activities, supervise a company of personnel in training, emergency calls and station duties. On-duty shift commanding officer

1983-1991 **Firefighter/Apparatus Operator (Volunteer)**
Combat fires; provide emergency medical aid as needed. Perform any other work as needed.

Education:

Western Oregon and Eastern Oregon State Colleges; Monmouth, LaGrand OR

1994-1997 **Oregon Advanced Fire Service Administrators Institutes**
Finished the requirements for the advanced fire administrator's certificate. Related course work; labor / management relations, fiscal management, community relations, advanced legal aspects.

1992-1994 **Oregon Fire Service Administrators Institutes**
Finished the requirements for the fire administrator's certificate. Related course work; fiscal management, master planning, legal aspects, planning fire protection.

Chemeketa Community College; Salem, OR

1984-1986 **Fire Suppression/EMT Basic and Intermediate**
Associates Degree, June 1986. Related course work in Hazardous Materials, Fire Prevention, Building Construction, Fire Suppression, Systems and Extinguishers. Cumulative grade point average 3.48. Phi Theta Kappa Honor Society.

Stayton Union High School; Stayton, OR

1980-1984 **General Education**
High Honors 10/12 quarters. Graduated with Academic Honors.

Honors/Activities:

*Various Officer Ranks
DPSST Fire Policy Committee Representing Community Colleges (2003-2009, 2013 -2019)
IFSAC – Degree Board of Governors (2013-2022), Counsel of Governors (2016 – 2022)*

College: Phi Thata Kappa Honor Society, Cadet Lieutenant

Certifications:

*Associates Degree in Fire Science
Certificate of Completion for the Fire Service Administrators Institute
Certificate of Completion for the Advanced Fire Service Administrators Institutes
Oregon Certified EMT-Intermediate
Oregon State Department of Public Safety Standards and Training:
NFPA Fire Officer IV – Executive Fire Officer
NFPA Firefighter II
NFPA Driver, Pumper Operator, Aerial Operator
NFPA Instructor I
Fire Ground Manager
Hazardous Material Operations
Public Education Specialist
Wildland Task Force Leader*

References: *Available upon request*

Application for Public Member

Edward "Lee" Silvi, Jr

**Statement of Interest and Philosophy for
Edward "Lee" Silvi, Jr.
9564 Graystone Lane
Mentor, Ohio 44060
Lighthouse9564@gmail.com
Phone: 440-840-1258**

5 February 2024

In Re: International Fire Service Accreditation Congress
DABOG Public Member Application for Nomination

To Whom It May Concern:

I am pleased to submit my resume for your consideration, as I am interested in reappointment as the Public Member representative to the IFSAC Degree Assembly Board of Governors. I would consider it an honor and a privilege to continue to serve.

As I have attempted to outline in my resume, I have more than forty years of progressive experience in both the academic and non-academic environment. This includes service as a firefighter, fire officer, fire chief, emergency manager, emergency medical technician, fire academy instructor, police academy instructor, college professor, and more.

I have a very good understanding of the accreditation process as it applies to both higher education and academy programs. I have a good understanding of external agency requirements, the NFPA standards applicable to accreditation, and the various NFPA professional qualification standards. No person has a complete understanding of all of the NFPA standards, but I have an awareness of many of them, and how to access all them for reference when needed.

I have been an advocate for programmatic accreditation and national recognition for more than two decades. This includes my successful efforts to convince the State of Ohio Fire Marshal and the Ohio Department of Higher Education of the need to adopt the National Fire Academy FESHE model. In fact, once the decision was made to proceed, I was asked to co-author the Ohio Transfer Articulation Guide which formally adopted the FESHE Core Courses for all fire related programs in Ohio.

As the current Degree Assembly [DA] Public Member I have played a role in discussing the conversion and reorganization of IFSAC to a new service model. This is still a work in progress as we review bylaws, policies, procedures, and more. Additionally, I have regularly participated in the Council of Governor meetings with Peter Carpino, which will result in an updated Strategic Plan. Given we are in the middle of these, and other projects, I believe my continued service as the DA Public Member would provide the continuity needed to implement the organizational changes needed in the foreseeable future.

I recognize the need to serve as a consumer advocate and defending the public interest in the accreditation process. I believe the resume I have included clearly outlines what I bring to the table. I would be pleased to further discuss my interest in the appointment.

Respectfully submitted,



(Edward) Lee Silvi, Jr.

Edward "Lee" Silvi, Jr.
9564 Graystone Lane
Mentor, Ohio 44060
Lighthouse9564@gmail.com
Phone: 440-840-1258

EMPLOYMENT EXPERIENCE:

LAKELAND COMMUNITY COLLEGE, 7700 Clocktower Drive, Kirtland, Ohio 44094

8/2001 - 8/2020 Emergency Management Planning and Administration Program Director and Professor.

Coordinated an advisory committee in determining program content, and knowledge, skills, and abilities required of an Emergency Management professional. Designed and wrote the course and program content, including the course outlines and most of the Ohio Board of Regents program proposal narrative. Designed and delivered several online courses. Met and maintained communications with the Program Director of the FEMA Emergency Management Higher Education Project, on which this degree program is based. Met and maintained liaison with Emergency Management professionals at the Federal, State and Local levels. Attended a major FEMA evaluated exercise involving three counties and the Ohio Emergency Management Agency in order to ensure realism in the new academic program. Attended seminars and a 42 hour course on the topic of Alternative Delivery Methods to determine which methods might best be utilized in the Emergency Management degree program.

8/1987 - 8/2020 Fire Science Program Director and Faculty Member. Directed the academic program in Fire

Science Technology. Hired fire science instructors and evaluated performance. Developed course and program revisions. Counseled students on course recommendations. Designed and delivered numerous classroom based and online courses. Instructed academic courses in fire administration, fire suppression systems, hazardous materials, community relations, leadership, government, urban studies, and others. Instructed several non-credit hazardous materials courses. Performed a comprehensive program evaluation and review process, the end result of which was used as a model for other selected programs. Directed and developed the transition of fire science courses from the quarter system to the semester system. Initiated joint training between the Ohio Fire Academy and Lakeland Community College, allowing students to receive Fire Academy certificates for some academic course work. Earned IFSAC international programmatic accreditation and National Fire Academy 'FESHE' Recognition.

9/1986 - 8/1987 Part-time Instructor. Instructed academic courses in fire administration, fire suppression systems, and public relations. Instructed a portion of the non-academic police training programs.

OHIO FIRE ACADEMY, 8895 East Main Street, Reynoldsburg, Ohio 43068

1986 - 2018 Adjunct Faculty. Instructed Ohio and National Fire Academy courses in numerous subject areas, including instructional techniques, management, leadership, supervision, hazardous materials, incident command, firefighter safety, fire prevention, public fire education, fire systems, and others.

MENTOR FIRE DEPARTMENT, 8467 Civic Center Boulevard, Mentor, Ohio 44060

9/1990 - 2/2003 Lieutenant - Training and Safety Officer. Served as Acting Battalion Chief as needed.

Designed methods and systems for Alternative and Off-Site delivery of training and education to fire department personnel. (This included a multi-fire station closed circuit television network.) Researched and developed state-of-the-art methods for improving training and emergency responses. Instructed drills, seminars, and full-length courses. Evaluated training and emergency response effectiveness of fire companies. Served as safety officer at major incidents as determined by fire department policy. Designed a comprehensive truck company operations training program. Developed a twenty-four hour departmental orientation course for newly hired firefighters. Designed programs and databases for computerization of the entire department. Designed the department's first ever comprehensive survey and database documenting every member's training history by category, level, and special interests.

LEE SILVI

10/1989 - 9/1990 Lieutenant. Served as Acting Battalion Chief as needed. Shift officer in charge of a station located away from headquarters. Commanded incidents in first due response area. Provided effective leadership for shift personnel. Received outstanding performance evaluations.

7/1984 - 10/1989 and 6/1977 - 10/1979 Firefighter - Emergency Medical Technician. Performed firefighting, ambulance, and truck company tasks. Conducted pre-emergency planning inspections. Investigated complaints. Special duties as assigned.

10/1979 - 7/1984 Fire Safety Inspector and Investigator. Performed fire inspections, investigations, and public education. Investigated citizen complaints. Co-designed several public education programs, including an 'Ohio' Juvenile Firesetter intervention and education program. Staffed the truck company.

AUBURN CAREER CENTER, 8140 Auburn Road, Concord Township, Ohio 44077

1990 - 2019 Part time instructor. Academy Commander for Firefighter I/II course hosted annually by the Mentor Fire Department from Spring 1992 - Spring 2002.

FAIRPORT HARBOR FIRE DEPARTMENT, 220 Third Street, Fairport Harbor, Ohio 44077

10/1981 - 5/1987 Fire Chief. Directed fire department consisting of 3 full time and 28 part time firefighters. Instituted aggressive recruitment of female firefighters and emergency medical technicians. Began advanced life support (paramedic) services. Decreased average loss per fire by 80% between 1980 and 1984. Invented a platoon response system to decrease payroll expenses. Established a public education bureau. Established a rapid water rescue team in conjunction with a neighboring department. Greatly improved working relationships with partner agencies.

8/1977 - 10/1981 Lieutenant - Training Officer. Initiated a scheduled training program. Instituted business, public assembly, mercantile, and industrial occupancy pre-emergency planning. Designed a village-wide hydrant color coding and map system. Instituted a private vehicle inspection system prior to same becoming state law. Supervised and motivated firefighters assigned to my company.

MILITARY SERVICE (United States Army):

2/1972 - 12/1974 Final Rank: Sergeant. For my final twelve months I served as the non-commissioned officer in charge of encrypted remote multiplex communications sites in the Republic of Korea. The main site provided a vital classified point-to-point communications link between the Commanding General of I Corps and the Commanding General of the Second Infantry Division. On three occasions of international crises, my team was selected to deploy close to the heavily armed and fortified demilitarized zone separating North Korea and the Republic of (South) Korea.

EDUCATION:

Cleveland State University Cleveland, Ohio. Graduated June 1992 with a Master of Public Administration Degree (MPA). Grade point average of 3.86 on a 4.0 scale. Three of these courses were directly related to Fire Administration / Research, and were personally mentored by the MPA Program Director.

Dyke College (later known as Chancellor University) Cleveland, Ohio. Graduated summa cum laude June 1988. Bachelor of Science in Public Administration. Grade point average 4.0 on a 4.0 scale.

Lakeland Community College Kirtland, Ohio. Two degrees: Associate of Applied Science (AAS) degree in Fire Science Technology and an AAS in Emergency Management Planning and Administration

National Fire Academy Emmitsburg, MD. Attended intense two-week resident courses entitled *Training Program Management* and *Fire Service Course Design*, and completed pre-course and post-course assignments for each course. Both courses are ACE recommended for Upper Division college credit.

LEE SILVI

EDUCATION, continued:

Emergency Management Institute Emmitsburg, Maryland. Attended five of the six courses in the original *Master Trainer Program*. Each course was at least thirty-six hours in length. Most of these courses are ACE recommended for emergency management college credit in the Upper Division.

Ohio Department of Public Safety Ohio and IFSAC certified Firefighter II, Fire Instructor, and Fire Safety Inspector. Ohio Peace Officers Special Topics Instructor (Public and Private Police).

Ohio Fire Academy Attended over 60 different in-person courses in subject areas including instructional techniques, management, leadership, supervision, strategy and tactics, incident command, hazardous materials, firefighter safety, fire investigation, fire inspection, public fire education, and others.

Emergency Management Institute [Online] Emmitsburg, Maryland. Completed over 300 online and/or independent study short courses. These courses range from one contact hour to ten contact hours each.

National Fire Academy Online Emmitsburg, Maryland. Completed over 50 continuing education courses.

AWARDS:

Lakeland Community College Year 2017 recipient of the prestigious *Excellence in Teaching Award*. Previous recipient of the *MVP* Award from the college Community Relations Division.

United States Army Two letters of commendation; 51st Signal Battalion Soldier of the Year - 1974; Awarded the Armed Forces Expeditionary Medal and the Korea Defense Service Medal. Awarded the Army Good Conduct Medal for “*exemplary behavior, efficiency, and fidelity*”; Nominated by my Company Commander for the United States Army Commendation Medal (not received).

Fairport Harbor Fire Department Distinguished Service Award - 1986.

PUBLICATIONS and PRESENTATIONS:

Ten articles published in fire service trade journals of national and international circulation. While most of these were on fire administration, one was on the topic of the pitfalls of College Degree Mills and why fire officers and firefighters should ensure college academic programs are regionally accredited.

Presented classes and sessions before the International Fire Service Accreditation Congress, All Ohio Safety Congress, Fire Department Instructors Conference International, American Red Cross BICEPP, Lake County Safety Council, Lakeland Knowledge Exchange, and others.

Credited paid pre-release reviewer for at least ten college textbooks across four publishing companies.

SELECTED MEMBERSHIPS:

International Fire Service Accreditation Congress (IFSAC). [<https://ifsac.org/>] Peer elected as the Chairman of the Degree Assembly Board of Governors (DABOG) for three consecutive years, until I was term limited out. Peer elected to the eleven person DABOG from April 2005 to April 2020. Designated as Lakeland Community College’s voting member to IFSAC for 25 years. After my August 2020 retirement I remained an IFSAC member, and occasionally travel nationwide as a Team Leader for college accreditation inspections, after which I submit an extensive narrative report.

Ohio Board of Regents (ODHE), Lead faculty member on the fire science technology Transfer Articulation (“TAG”) panel, and author of the approved statewide Ohio fire-related TAG applicable to all fire related degree programs. Member of the fire programs Career-Tech articulation (CTAG) panel.

An extensive list of community service activities and other memberships is available upon request.